

USER GROUP SESSION SUMMARY

*Year-Round Success: A Strategic
Calendar for Payroll & HCM Excellence*

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OVERVIEW:

This User Group session focused on creating a Payroll & HCM calendar for strategic year-round success. Our presenters, Sability's Cherie Barnier and Marivic De Los Reyes, covered a day in the life of Payroll, HR, and Benefits professionals and reviewed a sample annual HCM activity calendar.

SUMMARY:

Payroll, HR, and Benefits professionals help to drive strategic workforce management strategies with various daily, monthly, quarterly, and yearly activities. Despite each organization being unique with different pay schedules, compliance requirements, annual cycles of performance and benefits, global practices, and more, creating a thorough HCM calendar can serve as a strategic tool to align activities with business objectives. By organizing teams' tasks, ideal timelines, and regulatory requirements, an organization can set expectations internally, drive culture, improve accuracy, and mitigate unintended consequences. In addition, having clearly stated tasks can provide insight on how to elevate day-to-day activities through automations and efficiencies with various HCM system features and functionalities.

BUILDING AN HCM CALENDAR:

1. Identify high-level teams (Payroll, HR, Benefits, etc.)
2. Identify each team's key activities throughout the year
3. Identify annual organizational plans including strategic initiatives, upcoming projects, and potential mergers, acquisitions, or divestitures

Interested in receiving our HCM calendar template to build your own? [Contact us!](#)

PRESENTERS



**CHERIE
BARNIER**

Director, Business
Development



**MARIVIC DE
LOS REYES**

Vice President,
Strategy & Advisory

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FULL SESSION!**

CONTACT US:

- 404.521.2001
- info@sability.com
- www.sability.com

USER GROUP:

If you're interested in participating in our next User Group session, join our LinkedIn Group "Sability UKG User Group" or reach us at customersuccess@sability.com